Project: COVID Safety Training	**Slide #:** 1	**Section:** Welcome

USER SEES

- In the background a blurred image of a classroom with individual desks.
- An individual's face with a mask on is zoomed in. The title is covering the person's face.
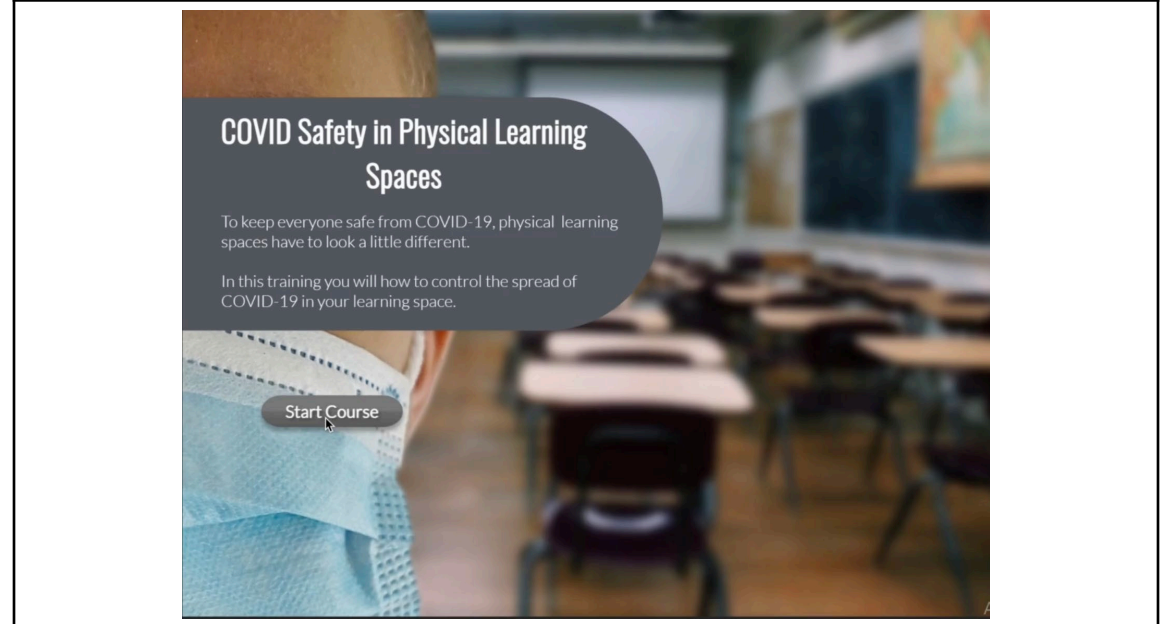
USER HEARS

N/A

ON-SCREEN TEXT

- Title: COVID Safety in Physical Learning Spaces
- Subtitle: To keep everyone safe from COVID-19 in your learning space, physical learning spaces must look a little different.
- In this training, you will learn how to control the spread of COVID-19 in our learning space."

VISUAL/MEDIA

COVID Safety in Physical Learning Spaces

To keep everyone safe from COVID-19, physical learning spaces have to look a little different.

In this training you will how to control the spread of COVID-19 in your learning space.

Start Course

USER NAVIGATION

- Button Title: Press "Start Course"

Project: COVID Safety Training	**Slide #:** 2	**Section:** Learning Objectives

USER SEES
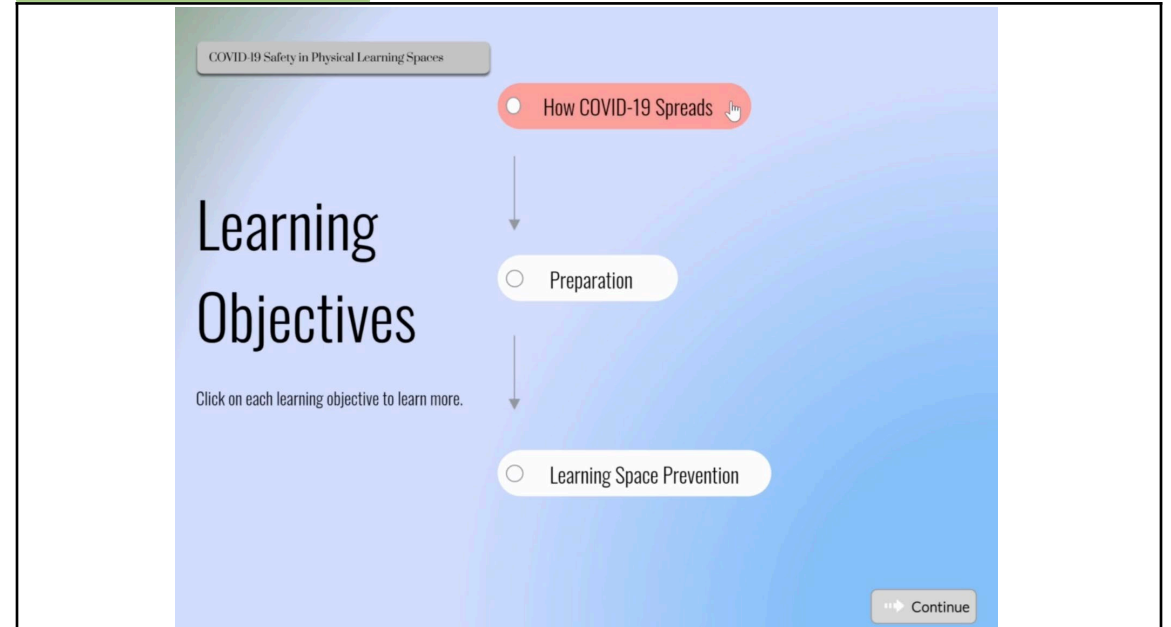
- Learning objectives in three sections.

USER HEARS

N/A

ON-SCREEN TEXT

- Title: Learning Objectives
- Subtitle: Click on each learning objective to learn more.
- (Additional text to span vertically)
  - How COVID19 Spreads
  - Preparation
  - Learning Space Preventation

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

How COVID-19 Spreads

Learning Objectives

Click on each learning objective to learn more.

Preparation

Learning Space Prevention

Continue

USER NAVIGATION

- Button 1: How COVID-19 Spreads
- Button 2: Preparation
- Button 3: Learning Space Prevention
- Continue button on the bottom right of screen

Project: COVID Safety Training	**Slide #:** 2	**Section:** Learning Objectives

USER SEES

- The user will click each button and detailed information of each learning objective will appear.

USER HEARS

N/A

ON-SCREEN TEXT

- Title: Learning Objectives
- Subtitle: Click on each learning objective to learn more.
- (Additional text to span vertically)
  - Learn how COVID-19 spreads in areas that are overly populated like physical learning spaces.
  - Learn how to prepare your physical learning space to control the spread of COVID -19.
  - Learn ways to prevent the spread in your physical learning space.
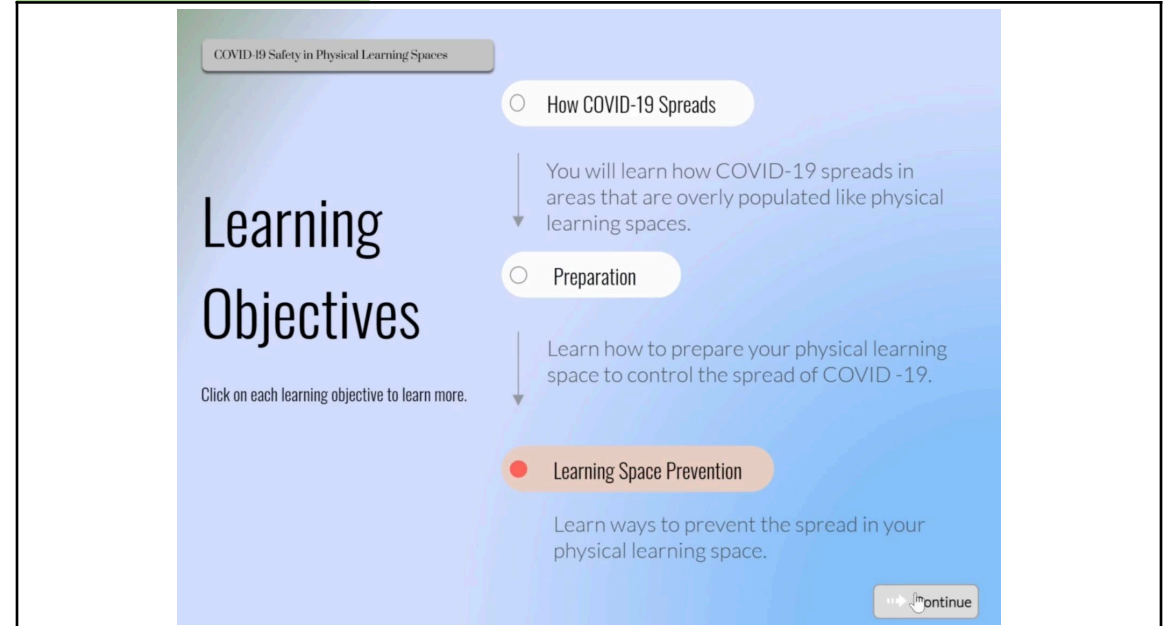
VISUAL/MEDIA

USER NAVIGATION

- Button 1: How COVID-19 Spreads
- Button 2: Preparation
- Button 3: Learning Space Prevention
- Continue button on the bottom right of screen

Project: COVID Safety Training	**Slide #:** 3	**Section 1:** How COVID-19 Spreads

USER SEES

- Introduction with a blue background with covid light blue graphics. A person with a mask over the background.

USER HEARS

N/A

ON-SCREEN TEXT

- Title: How does COVID-19 spread?

VISUAL/MEDIA

USER NAVIGATION

- Continue button on bottom right

Project: COVID Safety Training	**Slide #:** 4	**Section 1:** How COVID-19 Spreads

USER SEES

- One large box on the left and three numbered boxes on the right with images of COVID, a person blowing their nose and a person's face with a mask on.

USER HEARS

N/A

ON-SCREEN TEXT

- Title: How COVID-19 Spreads
- Subtitle: Click on each picture to learn more.
- (Additional text will show once user clicks each image)
  1. COVID-19 can spread when droplets from an infected persons' sneeze or cough land on your face.
  2. COVID-19 can spread when you breathe in air close to an infected person.
  3. COVID-19 can spread when you touch something that's been exposed then touch your face or mouth.

VISUAL/MEDIA

USER NAVIGATION (INTERACTION)

- Continue button on bottom right
- Clickable images

Project: COVID Safety Training	**Slide #:** 5	**Section 1:** Learning Check 1

USER SEES

- Learning Check Header, under the header a circle shaped image of COVID with an incomplete sentence with an empty box with the number one inside.
- Below it is a circled image of a person sneezing with an incomplete sentence with an empty box with the number two inside.
- Below the sentences there are two blue boxes with the completed portion of the sentences provided.

USER HEARS

N/A

ON-SCREEN TEXT
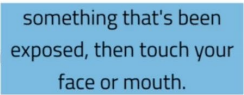
- Learning Check
- How does COVID-19 spread? Drag the blue boxes below to make the statements true.
- You can get sick if you touch something that's been exposed, then touch your face and mouth.
- You breathe in droplets from an infected persons' sneeze.
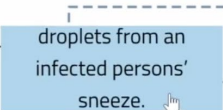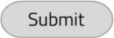
VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

LEARNING CHECK

How does COVID-19 spread? Drag the blue boxes below to make the statements true.

you can get sick if you touch something that's been exposed, then touch your face or mouth.

you breat droplets from an infected persons' sneeze.

Submit

USER NAVIGATION (INTERACTION)

- Submit button on the bottom right of screen.
- Two draggable blue boxes will be on the bottom of the screen.

Project: COVID Safety Training	**Slide #:** 6	**Section 2:** Preparation – How can I control the spread of COVID-19?

USER SEES

- Title Slide; background image of hand sanitizer bottle and face mask. Oval shape with slide title name.
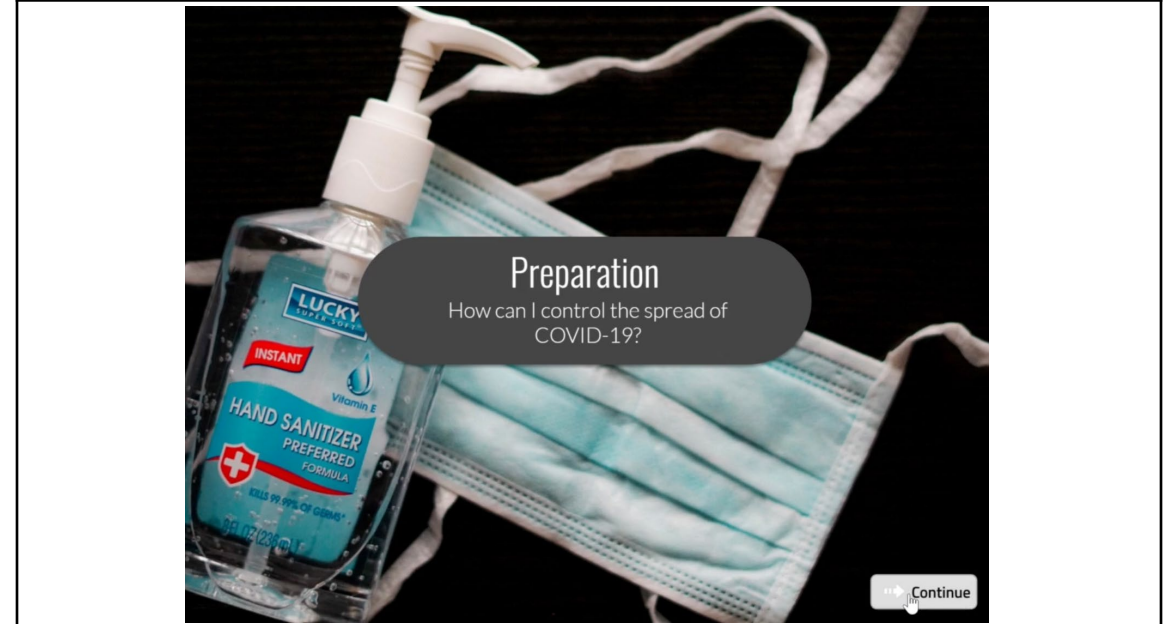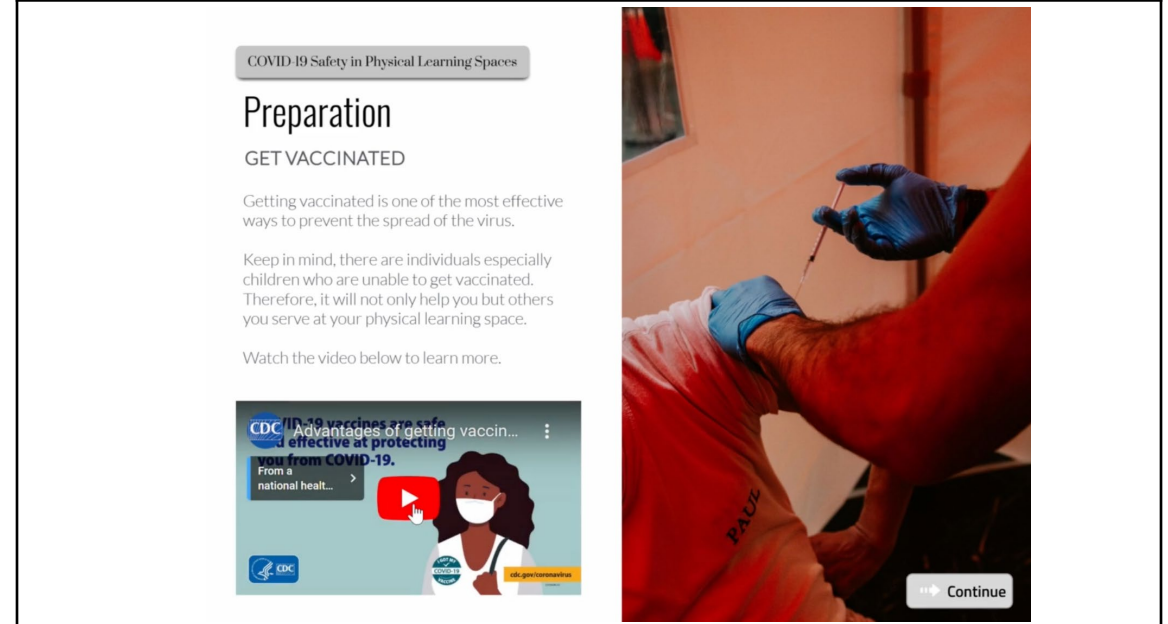
USER HEARS

- Once user clicks play on the video, they will hear an explanation of the importance of getting vaccinated.

ON-SCREEN TEXT

- Preparation: How can I control the spread of COVID-19?

VISUAL/MEDIA

USER NAVIGATION

- Continue button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 7	**Section 2:** Preparation – How can I control the spread of COVID-19?

USER SEES

- Text, video and image of a person getting vaccinated

USER HEARS

- Once user clicks play on the video, they will hear an explanation of the importance of getting vaccinated.

ON-SCREEN TEXT

- Preparation
- Get Vaccinated
- Getting vaccinated is one of the most effective ways to prevent the spread of the virus.
- Keep in mind there are individuals especially children who are unable to get vaccinated. Therefore, it will not only help you but others you serve in your physical learning space.
- Watch the video below to learn more.

VISUAL/MEDIA

USER NAVIGATION

- Red play button
- Continue button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 8	**Section 2:** Preparation – How can I control the spread of COVID-19?

USER SEES

- On the right side of the slide the user sees information about wearing mask and below it a video from the CDC on how to wear one.
- On the left side of the screen the user sees an image of two individuals in a classroom with masks on.
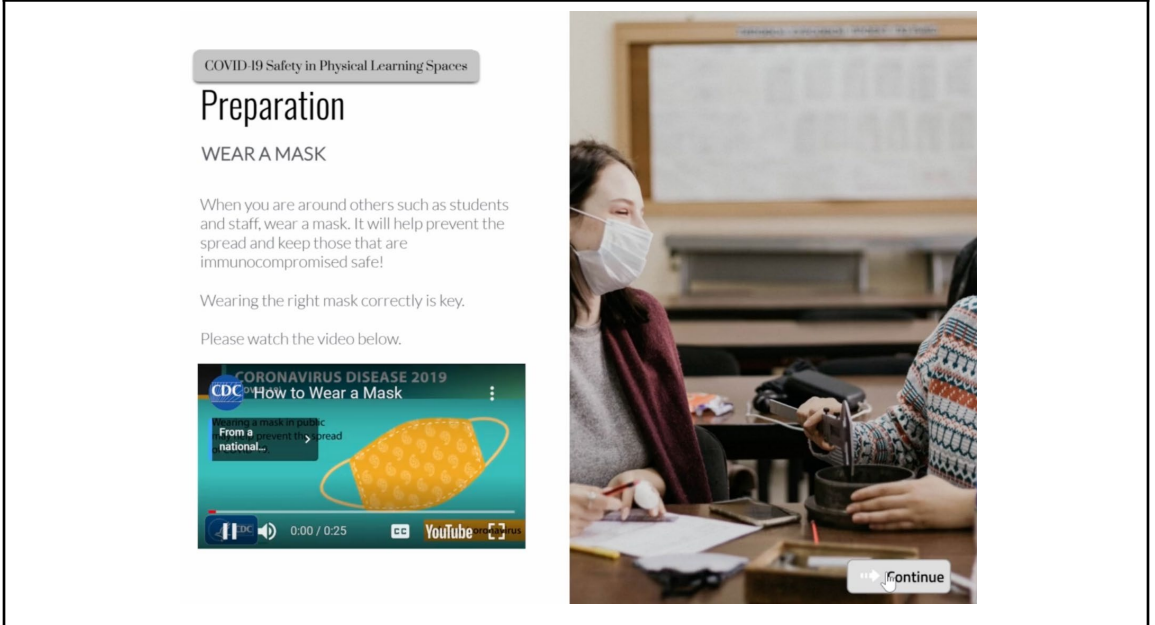
USER HEARS

- Once the user clicks play on the video, they will hear an explanation of the importance of how to properly wear a mask.

ON-SCREEN TEXT

- Preparation
- Wear a Mask
- When you are around ithers such as students and staff, wear a mask. It will help prevent the spread and keep those that are immunocompromised safe!
- Wearing the right mask correctly, is key.
- Please watch the video below.

VISUAL/MEDIA

USER NAVIGATION

- Red play button
- Continue button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 9	**Section 2:** Learning Check

USER SEES

- On the left side of the screen, the user sees information about social distancing. Below that there is a "click here" button.
- On the right side of the screen there is an image of a floor with an orange round social distancing sticker that's two shoe prints and words.
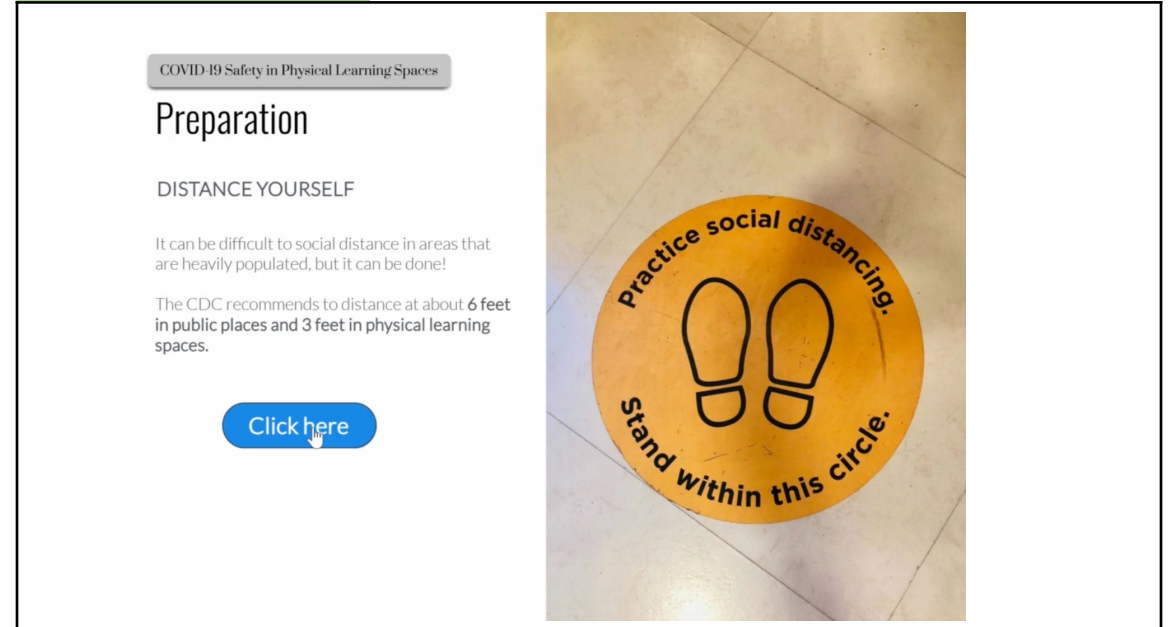
USER HEARS

N/A

ON-SCREEN TEXT

- Preparation

- Distance Yourself

- It can be difficult to social distance in areas that are heavily populated, but it can be done!

- The CDC recommends to distance at about 6 feet in public places and 3 feet in physical learning spaces.

VISUAL/MEDIA

USER NAVIGATION

Click here button on left side of the screen, under text.

Project: COVID Safety Training	**Slide #:** 10	**Section 2:** Learning Check

USER SEES

- A light blue oval shape with a grey circle (drop zone) and a question inside. Below it there are three circles with a number in each one.
- When user answers correctly the drop zone turns green.
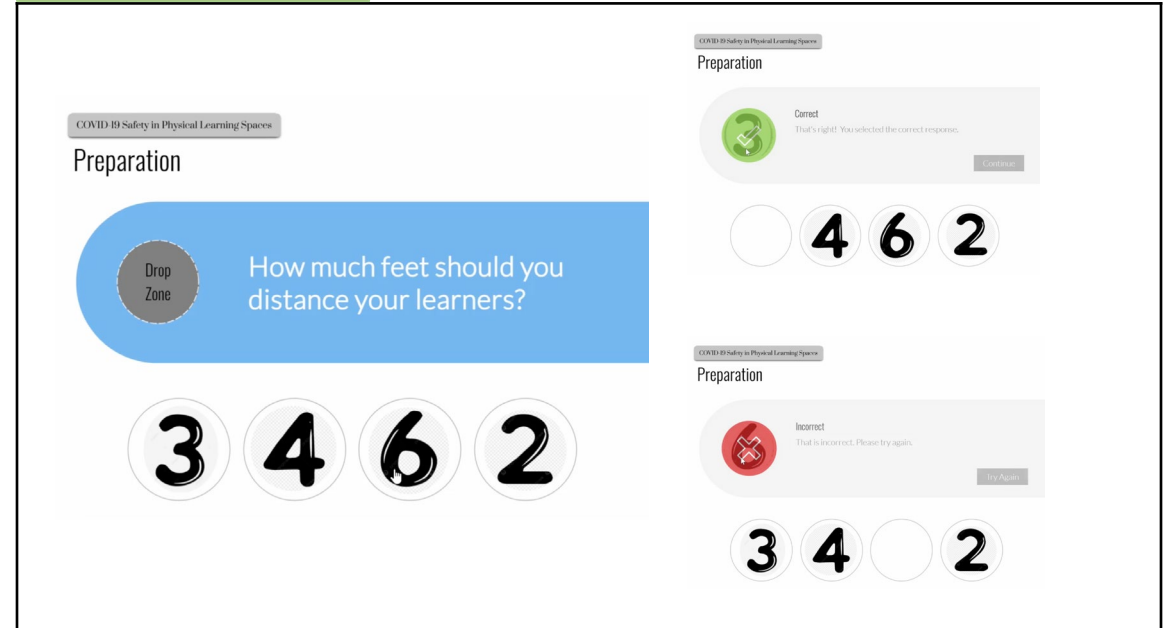- When the user answers incorrectly the drop zone turn red.

USER HEARS

N/A

ON-SCREEN TEXT

- Preparation
- Drop Zone
- How much feet should should you distance your learners?
- 3,4,6,2

VISUAL/MEDIA

USER NAVIGATION (INTERACTION)

- User drag the numbers in the drop zone.
- User clicks "try again" if answers incorrectly
- User clicks "continue" if user answers correctly.

Project: COVID Safety Training	**Slide #:** 11	**Section 2:** Preparation – How can I control the spread of COVID-19?

USER SEES

- On the left side the user sees a white background with information about washing your hands. Below the text there is an image of handwashing steps.
- On the right side the user sees an image of a person washing their hands with soap in a white sink.

USER HEARS

N/A

ON-SCREEN TEXT

- Preparation
- Wash Your Hands
- Wash your hands frequently through out the day. They carry germs you can't see.
- Tip: Public spaces like schools and offices have surfaces that are easily exposed to the virus through droplets.
- Wash your hands for 20 seconds.

VISUAL/MEDIA
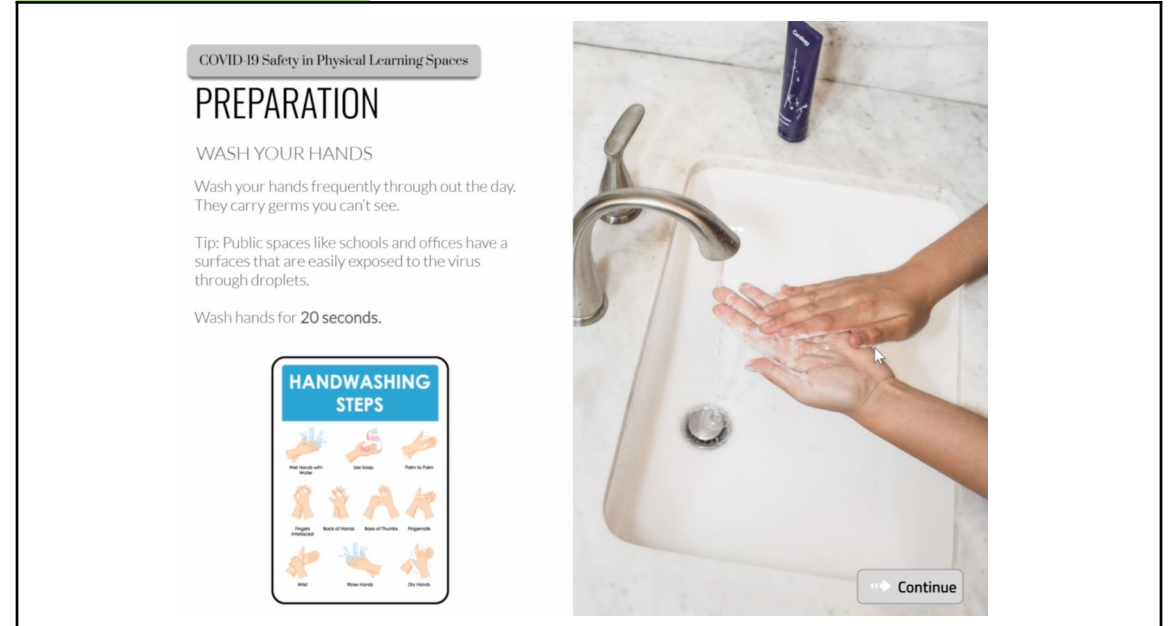
USER NAVIGATION

- Continue button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 12	**Section 3:** Prevention: How does that look like in a physical learning space?

USER SEES

- A background of students in a classroom with an instructor teaching. In the middle of the image is the title text.
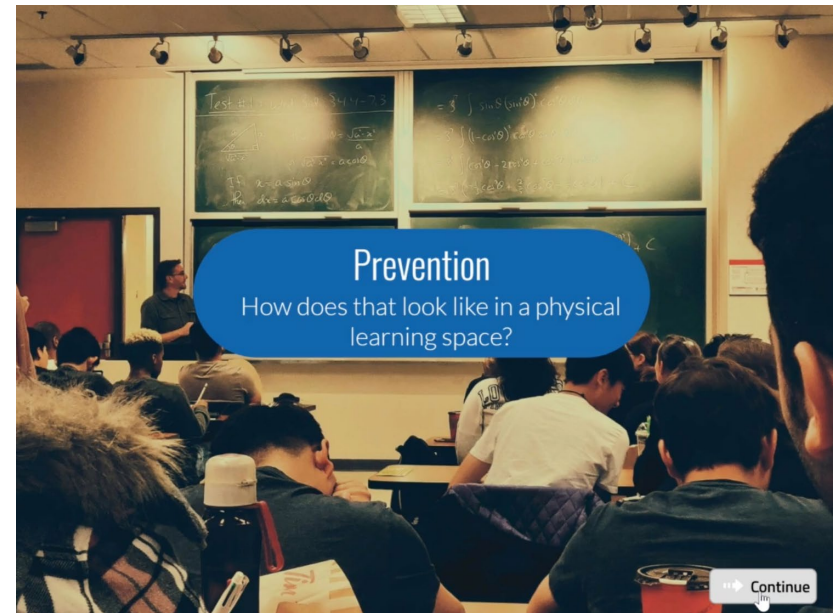
USER HEARS

N/A

ON-SCREEN TEXT

- Prevention: How does this look like in a physical learning space?

VISUAL/MEDIA

USER NAVIGATION

- Continue button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 13	**Section 3:** Prevention: How does that look like in a physical learning space?

USER SEES

- A white background with an interactive layout. The layout consists of a circled image of students in classroom on the right of the screen. The circle has five numbered tabs attached to its right side

USER HEARS

N/A

ON-SCREEN TEXT

- Learning spaces are public spaces where learners, young and old work together to learn.
- Click on the tabs to learn some examples of learning environments.
  - Upon clicking each tab text will appear based on the physical spaces in each tab as shown in the example.

USER NAVIGATION (INTERACTION)

- Continue button on bottom right of screen.
- Clickable numbered tabs.

VISUAL/MEDIA

Project: COVID Safety Training	Slide #: 14	Section 3: Prevention: How does that look like in a physical learning space?

- A white background with text on the left side of the screen and colored (blue and light blue) numbered tabs on the right.
- When user clicks each tab, images appear:
- image 1:Students in a classroom with masks on and plastic table dividers.
- Image 2: A group of people standing in line
- Image 3: A group of people in a conference room wearing masks. Red tape on the the table marking an x.
- Image 4: A picture containing soap, plastic, electric blue medical equipment

- What can I do to prevent COVID-19 in my learning spaces?
- Learning spaces are often known as places where learned work together in close quarters. Therefore, it can be difficult to prevent the spread.

ON-SCREEN TEXT

- However, it can be done!
- Click on the tabs to learn how. In each tab there is text describing prevention measures.
  - Upon clicking each tab text will appear based on the physical spaces in each tab as shown in the example.

- Continue button on bottom right of screen.
- Clickable numbered tabs

USER NAVIGATION (INTERACTION)

COVID-19 Safety in Physical Learning Spaces

What can I do to prevent COVID-19 in my learning space?

Learning Spaces are often known as places where learners work together in close quarters. Therefore it can be difficult to prevent the spread.

However, it can be done!

Click on the COVID-19 Safety in Physical Learning Spaces

1 Dividers
2 Distance
3 Labels

What can I do to prevent COVID-19 in my learning space?

Social distance in common areas such as hallways, sidewalks, cafeterias, etc.

1 Dividers
2 Distance
3 Labels
4 Tools

Continue

Project: COVID Safety Training	**Slide #:** 15	**Section - End of Course Assessment:** Test Your Knowledge

USER SEES

- A white background and a picture containing two two hands with gloves on, fist bumping. There is text in a blue text box with white letters. Below there are instructions. Below the instructions is a grey start button.
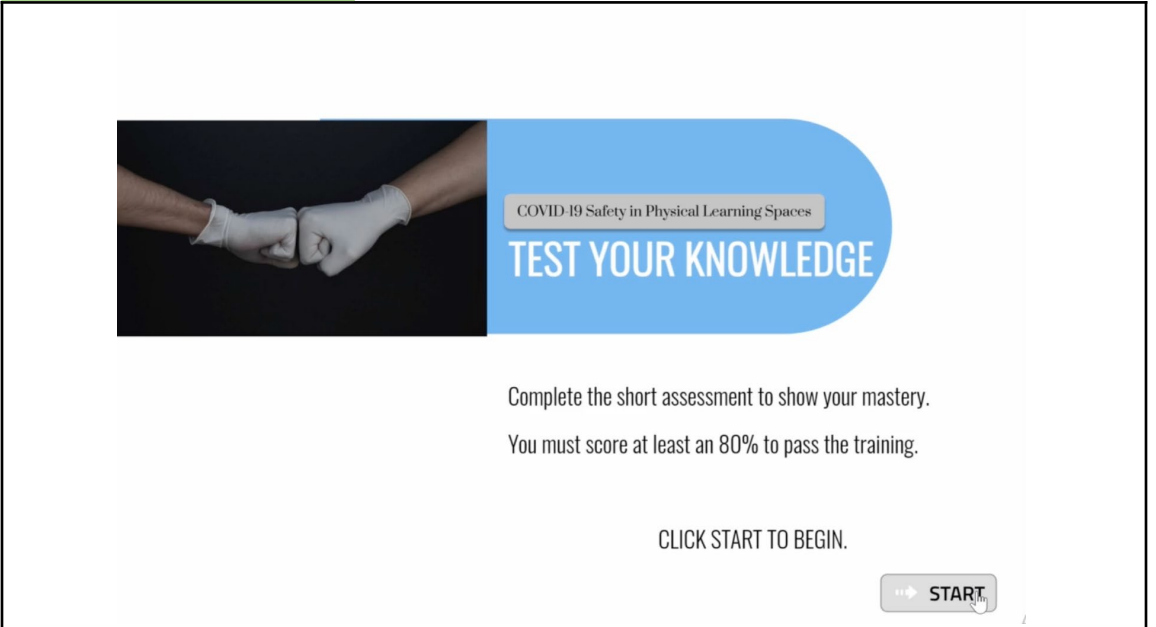
USER HEARS

N/A

ON-SCREEN TEXT

- Test Your Knowledge
- Complete the short assessment to show mastery.
- You must score at least an 80% to pass the training.
- Click start to begin.

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

TEST YOUR KNOWLEDGE

Complete the short assessment to show your mastery.
You must score at least an 80% to pass the training.

CLICK START TO BEGIN.

START

USER NAVIGATION

- Start button on bottom right of screen.

Project: COVID Safety Training	**Slide #:** 16	**Section - End of Course Assessment:** Test Your Knowledge - QUESTION 1

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands while pointing to their head; motioning the thinking pose.
- Blue submit button on the bottom of the screen.

USER HEARS

N/A

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

MULTIPLE CHOICE QUESTION

Wearing a mask will protect me and others from spreading the virus.
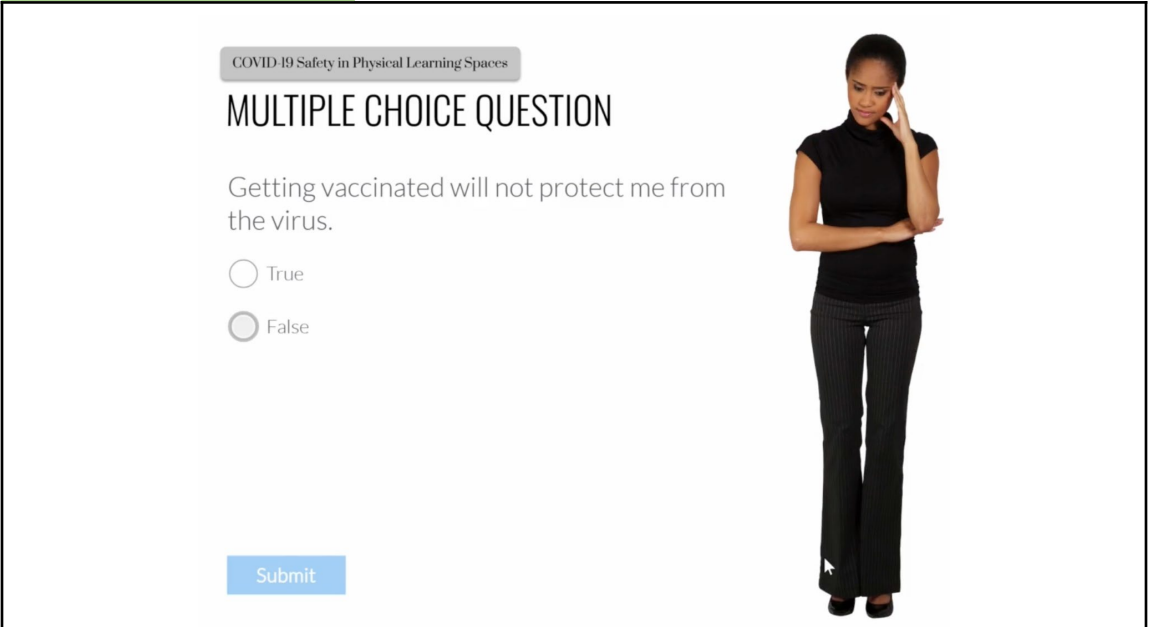
○ True

○ False

Submit

ON-SCREEN TEXT

- Multiple Choice Question
- Wearing a mask will protect me and others from spreading the virus.
- True
- False

USER NAVIGATION

- True or False buttons
- Submit button

Project: COVID Safety Training	**Slide #:** 16	**Section:** Test Your Knowledge <mark>FEEDBACK</mark>

<mark>**FEEDBACK LAYERS FOR ALL QUESTIONS**</mark>

USER SEES

- When user answers correctly, feedback displays a green check and continue button.
  - A person's face lights up with joy upon realizing that the answer is accurate.
- When the user answers incorrectly, feedback displays a red x and a try again button.
  - A person's frowns upon realizing that the answer is incorrect.

- That's right! You selected the correct response
  - Continue
- That's incorrect. Please try again.
  - Try Again

ON-SCREEN TEXT

USER NAVIGATION

- User clicks "try again" if answers incorrectly
- User clicks "continue" if user answers correctly.
- Submit button

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

MULTIPLE CHOICE QUESTION

Wearing a mask will protect me and others from spreading the virus.

- ○ True
- ○ False

Correct
That's right! You selected the correct response.   Continue

- ○ True
- ● False

Incorrect
That is incorrect. Please try again.   Try Again

Project: COVID Safety Training	**Slide #:** 17	**Section - End of Course Assessment:** Test Your Knowledge - QUESTION 2

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands while pointing to their head; motioning the thinking pose.
- Blue submit button on the bottom of the screen.

USER HEARS

N/A

ON-SCREEN TEXT

- Multiple Choice Question
- Getting vaccinated will not protect me from the virus.
- True
- False

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

MULTIPLE CHOICE QUESTION

Getting vaccinated will not protect me from the virus.

○ True

○ False

Submit

USER NAVIGATION

- True or False buttons
- Submit button

| **Project:** COVID Safety Training | **Slide #:** 18 | **Section - End of Course Assessment:** Test Your Knowledge - QUESTION 3 |

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands motioning their hands to stop.
- Blue submit button on the bottom of the screen.

USER HEARS

N/A

ON-SCREEN TEXT

- Multiple Choice Question
- I should social distance 3 feet from colleagues and student at all times.
- True
- False

VISUAL/MEDIA

USER NAVIGATION

- True or False buttons
- Submit button

Project: COVID Safety Training	**Slide #:** 19	**Section - End of Course Assessment:** Test Your Knowledge - QUESTION 4

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands while pointing to their head; motioning the thinking pose.
- Blue submit button on the bottom of the screen.

USER HEARS

N/A

ON-SCREEN TEXT

- Multiple Choice Question

- Touching my face and mouth will not expose me.

- True

- False

VISUAL/MEDIA

USER NAVIGATION

- True or False buttons

- Submit button

Project: COVID Safety Training	**Slide #:** 20	**Section - End of Course Assessment:** Test Your Knowledge - QUESTION 5

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes holding a clipboard.
- Blue submit button on the bottom of the screen.

USER HEARS

N/A

ON-SCREEN TEXT

- Multiple Choice Question
- I can protect my learners by providing them the tools they need.
- True
- False

VISUAL/MEDIA

USER NAVIGATION

- True or False buttons
- Submit button

Project: COVID Safety Training	**Slide #:** 21	**Section - End of Course Assessment:** Test Your Knowledge - QUESTION 6

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands motioning their hands to stop.
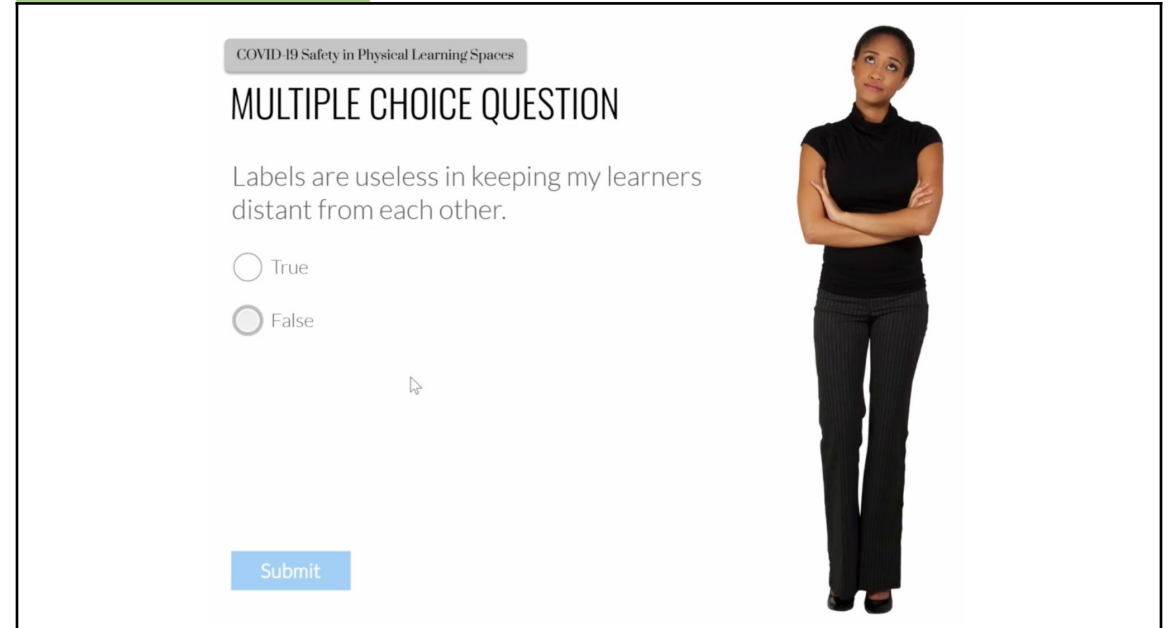- Blue submit button on the bottom of the screen.

USER HEARS

N/A

ON-SCREEN TEXT

- Multiple Choice Statement
- Labels are useless in keeping my learners distant from each other.
- True
- False

VISUAL/MEDIA

USER NAVIGATION

- True radio button
- False radio button
- Submit button

| **Project:** COVID Safety Training	**Slide #:** 22	**Section - End of Course Assessment:** Test Your Knowledge - <mark>RESULTS</mark>

USER SEES

- A white background with text on the left side of the screen. The text is a statement with two choices to prove its accuracy.
- On the right side of the screen, a person wearing a black shirt, black pants and black shoes stands motioning a thumbs up with their hands.
- Review Quiz Button
- Retry Quiz button
- Continue button
- Passing Score/Your Score

VISUAL/MEDIA

ON-SCREEN TEXT

- Results
- Congratulations, you passed.
- Passing Score
- Your Score
- Review Quiz
- Retry Quiz
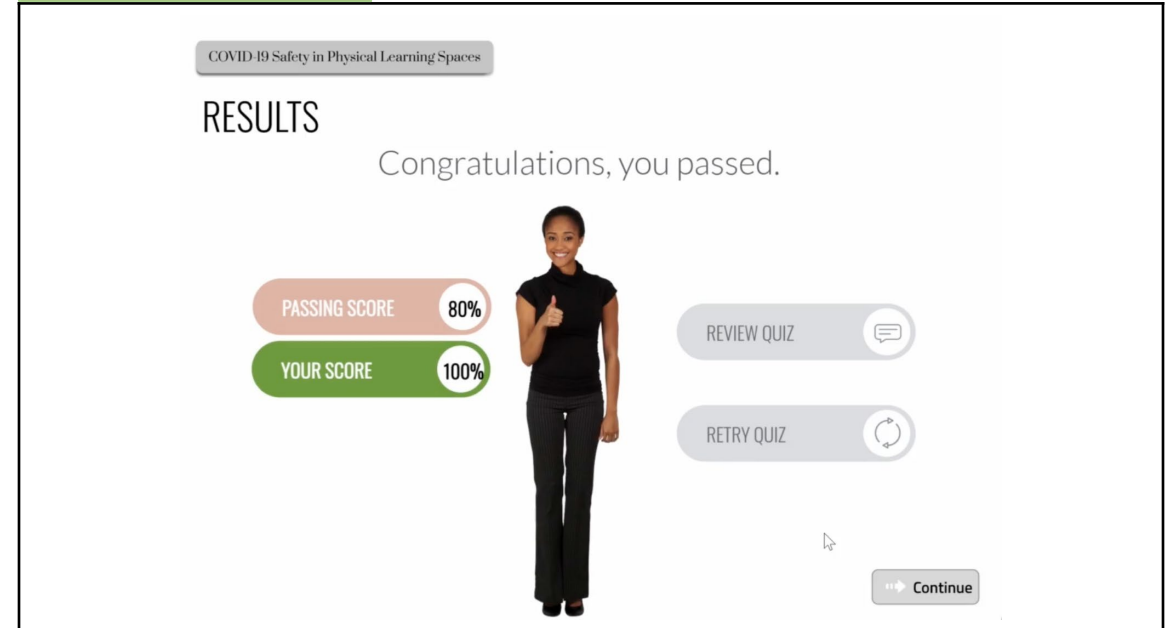
USER NAVIGATION

- Review Quiz Button
- Retry Quiz button
- Continue button

Project: COVID Safety Training	**Slide #:**	**Section:** End of Course

USER SEES

- A white background
- On the left side an image of two people with masks
- On the right, text
- Two buttons under the text; giving the user two options on how they would like to continue with the course.

USER HEARS

N/A

ON-SCREEN TEXT

- Thank You!
- You have now completed this training, Please use what you've learned to keep you and your learners safe!
- Restart
- Exit Course

VISUAL/MEDIA

COVID-19 Safety in Physical Learning Spaces

THANK YOU!

You have now completed this training. Please use what you've learned to keep you and your learners safe!

Restart   Exit Course

USER NAVIGATION

- Restart button
- Exit Course button